

TOWN OF LAFAYETTE

County of Walworth

State of Wisconsin

January 31, 2024

LaFayette Town Hall – W4614 Potter Rd

TOWN BOARD SPECIAL MEETING MINUTES

Chair Steffen opened the Special Town Board meeting at 5:30 pm.

ROLL CALL, OPEN MEETING COMPLIANCE CHECK

Present: Derek Steffen (Chair), A G. Shaw (Supervisor I), Greg Reesman (Supervisor II)

Staff present: Cairie Virrueta (Clerk-Treasurer)

Clerk affirmed the notice of the meeting was done in accordance with Wisconsin Open Meeting laws.

CONSIDERATION OF BIDS AND POSSIBLE AWARDING OF NEW TOWN HALL CONSTRUCTION CONTRACT

Chair Steffen said the Town received to bids and was unable to accept the bid from KD Homes because it did not contain the bid bond as required. Gilbank Construction Inc. was the other contractor submitting a bid. Had KD Homes submitted a complete bid, they would have been the high bidder. There were two alternates in the bid, which the Town will accept. The bid from Gilbank was for \$540,700 with the two alternates: #1 to remove stone veneer on east wall, a deduction of \$10,880; and #2 which modifies the floor for \$2,700, for a total amount of \$527,120. For funds on hand, the Town needs \$38,300, which will be allocated from other sources. The Town also still needs to pursue selling the current Town Hall. James at Gilbank answered some questions from the board. The materials include solid wood core doors, an acoustical ceiling and masonry stone on the outside. James said alterations to the building can be done.

Motion to accept the bid from Gilbank Construction Inc. including the two alternates, for construction of the new Town Hall, as submitted.

Shaw/Reesman Roll call vote: Shaw, aye; Reesman, aye; Steffen, aye; motion carried.

WATER DAMAGE TO CURRENT TOWN HALL DUE TO PIPE BURSTING

On Sunday, January 14 Chair Steffen was informed by a resident that water was coming out of Town Hall. He drove over and discovered a water pipe had broke and water was coming from the ceiling in the back hallway and bathroom. The DPW Supervisor turned off the water and came back later in the week to fix the pipe, which required opening holes in the wall to locate. He said insulation and drywall was saturated and will need to be replaced.

Motion to direct the Clerk-Treasurer to begin the claims process with the insurance company to assess and repair the damage as described.

Steffen/Reesman Voice vote; all approved; motion carried.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session pursuant to WI State Statutes § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility. No action will take place in Closed Session. Regarding: Performance update.

Motion to adjourn at 6:04 p.m.

Steffen/Shaw

Voice vote; all approved; motion carried.

Motion to accept Sinee Benson's resignation as submitted and authorizing the Clerk to sign the acceptance letter on his behalf.

Steffen/Shaw

Voice vote; all approved; motion carried.

ADJOURN

Motion to adjourn at 6:26 p.m.

Shaw/Reesman

Voice vote; all approved; motion carried.

Respectfully submitted,

Cairie L. Virrueta