

# TOWN OF LAFAYETTE

County of Walworth

State of Wisconsin

May 17, 2023

LaFayette Town Hall – W4614 Potter Rd

## TOWN BOARD MEETING MINUTES

Chair Steffen opened the Regular Town Board meeting at 6:26 pm (followed Annual Meeting of Electors).

### **Roll Call, Open Meeting Compliance Check**

Present: Derek Steffen (Chair), A G. Shaw (Supervisor I), Greg Reesman (Supervisor II), Quorum Met

Staff present: Cairie Virrueta (Clerk-Treasurer)

Clerk affirmed the notice of the meeting was done in accordance with Wisconsin Open Meeting laws.

### **Public Comments**

None.

### **Meeting Minutes**

**Motion to approve April 19, 2023 Regular meeting minutes as presented.**

***Shaw/Steffen Voice vote; motion carried 3:0.***

### **Committee/Commission Reports**

Plan Commission: Recommendation to approve Conditional Use Amendment for Ryan Dexter, W3852 State Road 11, KA45300001

Chair Steffen said the Plan Commission approved the CU Amendment unanimously with the conditions as listed.

**Motion to approve the amended conditional use as presented for Ryan Dexter, W3852 State Road 11, Parcel ID KA54300001, with the following conditions: 1. New pole building meets all setbacks.; 2. The building is on A4 zoning only.; and 3. Driveway meets the required standards for this business.**

***Shaw/Reesman Voice vote; motion carried 3:0.***

### **Town Board Reports**

Chair Unavailable for In-person Tasks May 18-21, 2023

Steffen will be available via phone but no in-person.

**Motion to appoint Supervisor Reesman as acting chair in the Chair's absence.**

***Steffen/Shaw Voice vote; motion carried 3:0.***

### **Staff Reports**

Clerk-Treasurer's Report

Town account balances: ARPA Funding: \$209,980.11; Savings: \$609,900.91; Checking Account: \$134,729.68; Money Market: \$1,172,845.01

Highway Supervisor's Report

Driveway Permit: KAT 00027/Longmeadow Dr., KE 00063/N6098 Balsam Dr., and KE 00100/N6145 Evergreen Dr.

Supervisor Reesman said the Town's ordinance on driveways needs to be changed regarding concrete up to the road.

**Motion to approve the KE 00100 driveway permit with recommendation to put the 4 feet from the pavement as blacktop.**

**Shaw/Steffen** *Voice vote; motion carried 3:0.*

**Motion to approve KAT 00027 and KE 00063 driveway permits as presented.**

**Steffen/Reesman** *Voice vote; motion carried 3:0.*

Ridgeview Estates Subdivision Request: Additional Signs, Moving of Subdivision Sign, and Culvert Repair

In Roads Supervisor Brotz's report, he stated the Town will repair the culvert and he saw no line-of-site issues to place the sign in the median.

**Motion to accept Ridgeview Estate's request to move the subdivision sign to the median and to add an additional "no outlet" sign.**

**Shaw/Reesman** *Voice vote; motion carried 3:0.*

### Bills

**Motion to approve bills in the amount of \$128,704.31.**

**Steffen/Reesman** *Voice vote; motion carried 3:0.*

### Unfinished Business

Continued Discussion regarding a New Town Hall

Supervisor Reesman said the next steps are to refine the scope and discuss with an architect or design/build firm design ideas. Supervisor Shaw provided a price from ALA whom came and looked at the location for the new Town Hall. Chair Steffen is OK with proceeding with them.

**Motion to hire ALA Architects, at the basic level, for the new Town Hall.**

**Reesman/Steffen** *Roll call vote: Steffen, yes; Shaw, yes; Reesman, yes; motion carried.*

Condition and Speed Limit on Bray Road

Sgt. Weston said a deputy was on Bray Road a couple of times and didn't see any violations. He said a conflict exists with signs posted on the road, they are "No Trucks", and "Class B" which allows trucks.

**Motion to table discussion until the next meeting.**

**Steffen/Shaw** *Voice vote; motion carried 3:0.*

Supervisor Reesman said research needs to be done on what signage the road should have.

### New Business

Refund to Alavara for Room Tax Payments sent to the Town on Accident, \$949.47 for 2022, 3<sup>rd</sup> and 4<sup>th</sup> Quarters, 2023, 1st Quarter

Clerk Virrueta said this is for the Town of Lafayette in Chippewa County.

**Motion to refund \$949.47 to Alavara.**

**Reesman/Steffen** *Voice vote; motion carried 3:0.*

Consideration of Purchase of Tractor

Supervisor Shaw said the Equipment Committee supports a purchase of the tractor. The current tractor, which is in need of replacement for a while, would receive a trade-in value of \$45,000.

**Motion to purchase a Johnson Tractor at a maximum \$125,000, for a \$84,000 using the \$80,000 we currently have budgeted this year for DPW equipment, as well as \$4,000 that is in our current DPW**

budget.

*Steffen/Shaw*

*Roll Call Vote: Steffen, yes; Shaw, yes; Reesman, yes. Motion carried.*

Motion to dispose of the existing Town tractor by trading it in towards a new tractor, with a trade-in value of \$45,000.

*Reesman/Shaw*

*Voice vote; motion carried 3:0.*

Add Chip Sealing of a Section of Kniep Road to Scott Construction Contract

As road reconstruction came in around \$45,000 under bid, the Roads Supervisor wanted to add chip sealing of about 3,000 feet of Kniep Road. Scott Construction said the work would cost \$22,860.

**Motion to direct Clerk to notice the additional of Kniep Road for chip sealing for 7 days and to be awarded at a special meeting.**

*Steffen/Shaw*

*Voice vote; motion carried 3:0.*

Resolution #4-2023 Alcohol and Cigarette Licensing Fee Schedule

Clerk Virrueta said the only change is to reduce the publication fee to \$5.

**Motion to approve Resolution #4-2023.**

*Shaw/Reesman*

*Voice vote; motion carried 3:0.*

Ordinance #7-03 ATV/UTVs Vehicles Routes and Regulations

Chair Steffen said the results of the referendum favored adding ATV/UTV routes in the Town. The Roads Supervisor said it will take time to order and install the required signage.

**Motion to approve Ordinance #7-03 adding an effective date of September 1, 2023 or later pending posting of signage on town roads.**

*Steffen/Reesman*

*Voice vote; motion carried 3:0.*

Retail Alcohol License Renewals:

- Combination Class B: Alpine Valley Resort Inc, W2501 County Road D, Agent: Jamison Stachel
- Combination Class B: The Pit Stop 67, LLC, N6444 US Highway 12, Agent: Timothy W. Zalenski
- Combination Class B: Evergreen Golf Club LLC Inc d/b/a Evergreen Country Club, N6246 US Highway 12, Agent: William J. Rogers
- Class A Beer: Lockhart Service Inc, N6424 US Highway 12, Agent: Dennis Lockhart
- Combination Class A: BJs LaFayette Fuel Plaza Inc, W4052 State Road 11, Agent: Baljit S. Gill

Chair Steffen said he asked the Sheriff's Dept if any of the applicants had issues, none did.

**Motion to approve the renewal applications as presented.**

*Reesman/Shaw*

*Voice vote; motion carried 3:0.*

Adjourn

**Motion to adjourn at 6:56 p.m.**

*Shaw/Reesman*

*Voice vote; motion carried 3:0.*

Respectfully submitted,

Cairie L. Virrueta

**Approved 06/21/2023**